

Regular Library Board Meeting

The meeting was called to order by Chairperson Taylor at 4:17.

Roll Call: Present: Ronda Haumann, Andrea Thomas, Una Clausen, Judy Taylor, and Marcy Andersen

Absent: None

Visitors: Kim Mills

Taylor read the Open Meetings Act Statement it was noted again to have Kim change the agenda to say that the Open Meetings Act is posted in the library.

Haumann made the motion to approve the meeting minutes from the December 20, 2018 meeting, seconded by Clausen. Vote: Aye: Clausen, Andersen, Taylor, Thomas, and Haumann

Haumann made the motion to approve the agenda for the January 14, 2019 meeting, Andersen seconded. Vote: Aye: Thomas, Taylor, Andersen, Haumann, and Clausen.

Treasurer report: A motion was made by Andersen and seconded by Haumann to approve the Treasurers report given by Thomas. Vote: Aye: Taylor, Haumann, Andersen, Clausen, and Thomas.

Thomas presented everyone a copy of financials and the up-to-date budget for the library and bookmobile. There is concern about part time help budget for the remaining fiscal year, everything else is where it should be for this time of year. Thomas reported that the library was awarded a partial grant to help pay for the AED, however the TACFF grant was not completed in time. Different organizations like Burlington Northern, Walmart, Keiwi Foundation, and the Blaine County Foundation were mentioned to Kim Mills that she could apply for to help raise the rest of the money for the AED.

Thomas made the motion to go into executive session at 4:38, to conduct evaluation. This was seconded by Clausen. Vote: Aye: Andersen, Thomas, Clausen, Taylor, and Haumann

At 5:10 a motion was made for the board to come out of executive session by Thomas and seconded by Haumann. Vote: Aye: Thomas, Taylor, Andersen, Haumann, and Clausen

Bi-Laws and Policies: Kim reported to the board that she is working on making the additions that we requested to both books. Thomas was presented a copy of the Thomas County Library Bi-Laws to look over and will work with Kim to get this printed and handed out to the other board members to look over and make corrections as needed before presenting them to Thomas County Attorney Arganbright to approve. When Kim is done making corrections to the policy book those will be handed out to the board members as well. The board commented that Kim is doing a great job retyping both of these.

Hand rail for the garage: Andersen updated the board that the county road men have not had time to complete the handrail in the garage because they are working on other projects. Andersen will touch base with Keith and see if they have started on the project and if he knows when this will be completed.

The board advised Kim to notify the bookmobile drivers to have the driver get in the vehicle in the garage but the passenger and all books etc. should be loaded out the east door.

The Library director report was given by Kim Mills. She reported that for the month of December she had 502 books checked out, 45 kids using the computers and 8 adults. She reported to the board that Elementary library was going good. Andersen suggested to Kim that maybe for Preschool students have a few books set out on the table for them to pick from to help cut down on extra time, and prevent them from checking out books that are above their level. The board asked Kim if every two weeks she could give them a schedule of who will be working, she will start doing this in February. Andersen also reminded Kim to get the report for the commissioners meeting on patrons that use the library. The board also told Kim that we would like to see a rotating schedule for the bookmobile workers, so that if something were to happen that we would have another person trained to go out. Kim will address this with the bookmobile workers. The board also discussed with Kim the cleaning, and defragmenting the computers she reported to the board that she does this on the last Friday of the month. Kim also reported that the library survey from the Nebraska Library Commission has been sent and Andersen will come over and help with this. Andersen and Haumann told Kim to check with the library commission about training for the summer reading program. We told Kim that there is money in the budget set for her mileage and to pay for the training.

Public comment none at this time.

A motion was made by Thomas to adjourn the meeting at 5:48 this was seconded by Clausen. Vote:
Aye: Thomas, Taylor, Haumann, Clausen, and Andersen